TEACHERS COLLEGE
COLUMBIA UNIVERSITY

TC Gmail for Life

Teachers College is pleased to offer TC Gmail for Life to alumni who have graduated from degree programs.***** In order to access your TC Gmail you must have an active UNI. Recent graduates should be able to log into their TC Gmail account as normal. If you graduated over a year ago and have not logged into the myTC Portal since graduating, activate your UNI and TC Gmail by following the instructions below.

If you know your UNI but forgot your password, skip to PART C. If you want to learn more about email forwarding, skip to PART D.

PART A: Activate your UNI
- Visit uni.columbia.edu and select "Activate Your UNI or LionMail Account."
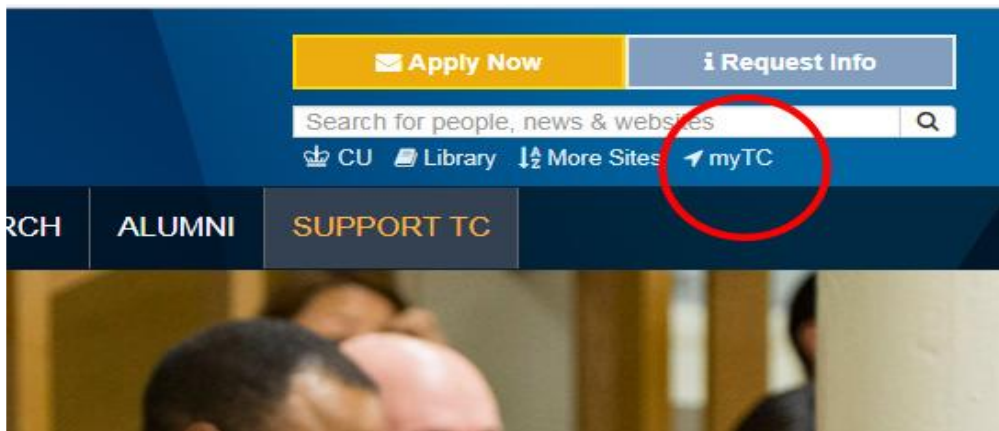

- **Accept** the terms and conditions.
- Enter your UNI, or, if you don't know it, follow the prompts for "Don't know your UNI? Click HERE to activate."
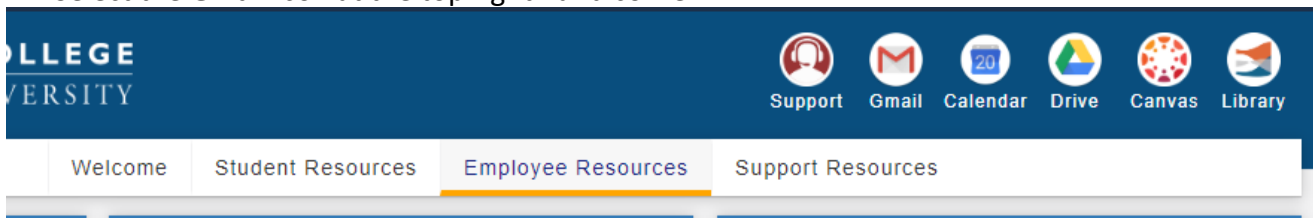
- Follow the prompts to retrieve/activate your UNI and set up your password. If you forgot your password, see PART C.

PART B: Access TC Gmail

- Once you have your UNI and password, visit www.tc.columbia.edu and select "myTC" on the upper right.

- Log in using your UNI and password.
- Select the **Gmail** icon at the top right hand corner.

- If it is your first-time accessing TC Gmail, you will be prompted to accept the terms and conditions.

PART C: Reset Your Password

- If you have your UNI but forgot your password, visit uni.columbia.edu and select "Forgot Your Password?"

- Follow the prompts to reset your password then return to PART B to access TC Gmail.

PART D: Email Forwarding

For more information about how to set up email forwarding for your TC Gmail, visit https://cuit.columbia.edu/email-forwarding.

Congratulations, you've activated your account! Moving forward - to log in and access your account you must log in through **myTC** Portal (see PART B).

Still have questions? Contact Academic Computing from Monday – Friday, 8:00 A.M. - 6:00 P.M.

Phone: (212) 678-3300 || helpdesk@tc.columbia.edu

*Those alumni who are registered in non-degree, certificate programs or who do not graduate will have access to their accounts for four terms (two years) past their enrollment. Once those terms have passed, the account is deactivated.